**1. Choose a good location** with enough natural light (not too bright). It is very important to use natural light for photo taking. Do not use a flashlight or lamp to illuminate the eye.

**2. Check the camera settings**:

Magnification is approx. 2.0 (between 1.8 and 2.2):



Flash is OFF:

**3.** **Take a photo showing the person’s face** to help track that individual over time.

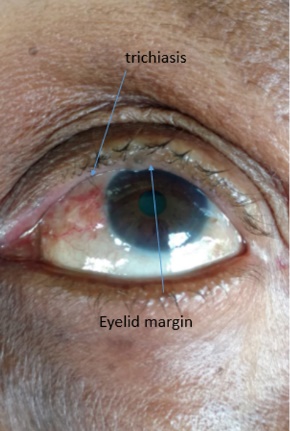
**4. Position yourself close to the person.** Leave about 20-30 centimeters of space between the person’s face and the camera lens.

**5. Position the eye at the center of the photo** (using a portrait orientation).

**6. Find an angle that shows the entire eyelid margin.** The person’s eyes should be open.

**7. Focus on the eyelid margin**.

* If it is a pre-operative photo, focus on the inturned eyelashes. Stabilize the head of the person being photographed by asking him/her to rest it against a wall.
* For the immediate post-operative photo (when the person is still on the table), focus on the eyelid margin ***not*** on the sutures.

**8. Take the photo** by pressing the screen or the button on the side.

**9. Verify the quality of the photo**. Ensure that the photo

* has enough light,
* features the eye at the center of the photo,
* shows the entire eyelid margin, and
* is well-focused.
  + Pre-operative photos should focus on the trichiatic eyelashes.
  + Post-operative photos should focus on the eyelid margin (not the sutures).

